Oakfield Community Foundation
Grant Guidelines

Priority will be given to proposals with the following characteristics:

1. The proposal should be consistent with one or more of the core values of the Oakfield Community Foundation.
2. Support education and the arts beyond the traditional school district budgets.
3. Encourage and increase local business, civic, private sector, and individual support within our school and community.
4. Encourage and recognize student and teacher achievement in our schools.
5. Encourage innovation and life-long learning for youth and community members of all ages.
6. Support the use of the most recent technologies in teaching and learning.
7. The proposal must have the approval of the appropriate administration or governing authority.
8. The proposal should show clear benefit to the youth/community members in the Oakfield area.

Each proposal must contain the following sections.

1. Proposal Overview
Provide a general statement of the youth and/or community members to be served by the grant including the purpose of the proposal and its major benefits.

2. Project Description
How will the grant money improve the education of students or other community members? Be as exact as you can when describing who will be directly involved in your proposal (e.g. 20 students in fifth grade or all of the teachers in the ____ department, etc.), and how they will be involved. What are the goals and anticipated outcomes of this proposal?

3. Project Expenditures
Please state how much money will be needed, and how it will be used. What will be done with grant money? Be specific with the costs, including how much will be spent, where the purchases will be made and how the purchases will meet the goals of the proposal. What resources will be needed to implement this proposal?

4. Project Evaluation
Describe the methods to be used to determine if the program has been a success. Clearly state the criteria used in making this judgment. How will the proposal be evaluated when it is completed?

5. Project Dissemination
Describe how the proposal results will be shared with other teachers, community members and other appropriate outlets for the information.

Grant Deadlines

Grant applications are accepted twice a year with annual deadlines of February 15 and October 15.